

Bridge Elementary Board of Directors Meeting



Date: Tuesday, January 18, 2022

Time: 5:00 PM

Anchor Location: 4824 South Midland Drive; Roy, UT 84067

This meeting will be held via teleconference.

Teleconference: <https://us02web.zoom.us/j/84750385403>

Meeting ID: 847 5038 5403; Passcode: Bridge

The mission of Bridge Elementary is to provide students with a personalized learning experience and empower them to take personal ownership and accountability for their own academic performance.

AGENDA

CALL TO ORDER

CONSENT ITEMS

- November 16, 2021 Board Meeting and Closed Session Minutes

PUBLIC COMMENT (comments will be limited to three minutes)

AUDIT REPORT

REPORTS

- Finance Report
- Director Report

VOTING ITEMS (discussion and voting)

- Amended Budgeting Policy
- 2022-2023 Calendar

CALENDARING

- Board Meeting February 15, 2022 at 5:00 PM

ADJOURN

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call 801-444-9378 to make appropriate arrangements. One or more board members may participate electronically or telephonically pursuant to UCA 52-4-7.8.

Bridge Elementary Board of Directors Meeting



Date: Tuesday, November 16, 2021

Location: 4824 South Midland Drive; Roy, UT 84067

Board Members in Attendance: Shirley Atkinson, Kari Fredrickson, Howard Stephenson, Brittani Brown, Matthew Mouritsen

Others in Attendance: Lani Rounds, Kara Finley, Brad Taylor, Gabe Clark, Cole Arnold, David Robertson, Brandon Johnson

The mission of Bridge Elementary is to provide students with a personalized learning experience and empower them to take personal ownership and accountability for their own academic performance.

MINUTES

CALL TO ORDER

- Shirley Atkinson called the board meeting to order at 5:02 PM.

CONSENT ITEMS

- **October 19, 2021 Board Meeting Minutes**
Matthew Mouritsen made a motion to approve the October 19, 2021 Board Meeting Minutes; Brittani Brown seconded. Motion passed; the votes were as follows:
 - *Shirley Atkinson – AYE*
 - *Kari Fredrickson – AYE*
 - *Brittani Brown – AYE*
 - *Matthew Mouritsen – AYE*

PUBLIC COMMENT

- No public comment.
Howard Stephenson joined the board meeting at 5:05 PM.

CLOSED SESSION

- *Matthew Mouritsen made a motion to enter a closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(l)(a); Kari Fredrickson seconded. Motion passed; the votes were as follows:*
 - *Shirley Atkinson – AYE*
 - *Kari Fredrickson – AYE*
 - *Howard Stephenson – AYE*
 - *Brittani Brown – AYE*
 - *Matthew Mouritsen – AYE*

Entered the closed session to discuss personnel at 5:06 PM.

Those present for the personnel closed session included Shirley Atkinson, Kari Fredrickson, Howard Stephenson, Brittani Brown, Matthew Mouritsen, Cole Arnold, and Kara Finley.

- *Kari Fredrickson made a motion to adjourn the personnel closed session; Matthew Mouritsen seconded. Motion passed; the votes were as follows:*
 - *Shirley Atkinson – AYE*
 - *Kari Fredrickson – AYE*
 - *Howard Stephenson – AYE*
 - *Brittani Brown – AYE*
 - *Matthew Mouritsen – AYE*

Adjourned the personnel closed session at 5:17 PM.

- *Matthew Mouritsen made a motion to enter a closed session to discuss the purchase, exchange, or lease of real property pursuant to Utah Code 52-4-205(l)(d); Brittani Brown seconded. Motion passed; the votes were as follows:*
 - *Shirley Atkinson – AYE*
 - *Kari Fredrickson – AYE*
 - *Howard Stephenson – AYE*
 - *Brittani Brown – AYE*
 - *Matthew Mouritsen – AYE*

Entered the closed session to discuss property at 5:18 PM.

Those present for the personnel closed session included Shirley Atkinson, Kari Fredrickson, Howard Stephenson, Brittani Brown, Matthew Mouritsen, Cole Arnold, Kara Finley, Brandon Johnson, David Robertson, Brad Taylor, and Gabe Clark.

- *Brittani Brown made a motion to adjourn the property closed session; Kari Fredrickson seconded. Motion passed; the votes were as follows:*
 - *Shirley Atkinson – AYE*
 - *Kari Fredrickson – AYE*
 - *Howard Stephenson – AYE*
 - *Brittani Brown – AYE*
 - *Matthew Mouritsen – AYE*

Adjourned the property closed session at 5:51 PM.

VOTING ITEMS

- **Resolution Authorizing the Acquisition and Financing of Existing Facilities**
Kari Fredrickson made a motion to approve the resolution authorizing the acquisition and financing of the schools existing facilities with the purchase price of the facilities up to \$12,850,000 to be executed by Shirley Atkinson once negotiations are complete; Matthew Mouritsen seconded. Motion passed; the votes were as follows:
 - *Shirley Atkinson – AYE*
 - *Kari Fredrickson – AYE*
 - *Howard Stephenson – AYE*
 - *Brittani Brown – AYE*

- *Matthew Mouritsen – AYE*

Resolution includes approving the purchase of the school, the financing (bonds) to purchase the school, the documents related to the purchase and the financing, and the tax procedures related to the bonds.

Brandon Johnson and David Robertson left the board meeting at 5:54 PM.

REPORTS

- **Director Report**

Lani Rounds provided an update on the current state of the school, including marketing, COVID, enrollment, and staffing. The school has received several grants, including a grant for a buddy bench. The thresholds of exposure for mask wearing were discussed.

- **Finance Report**

Matthew Mouritsen provided the financial reports, and the school assets and liabilities were considered. The income and expenses in comparison to this point in the year were reviewed.

VOTING ITEMS

- **Renew Fee Waiver Policy**

No changes are recommended to the policy at this point and the school will continue to not charge fees and provide a free education.

Howard Stephenson made a motion to reapprove the Fee Waiver Policy and recognize no student fees will be charged during the 2022-2023 school year; Kari Fredrickson seconded. Motion passed; the votes were as follows:

- *Shirley Atkinson – AYE*
- *Kari Fredrickson – AYE*
- *Howard Stephenson – AYE*
- *Brittani Brown – AYE*
- *Matthew Mouritsen – AYE*

- **Positive Behaviors Plan**

As required under Utah Code 53G-10-407, a positive behaviors plan has been developed to address the causes of student use of tobacco, alcohol, electronic cigarette products, and other controlled substances through promoting positive behaviors. The positive praise and plan have been coordinated with the program.

Kari Fredrickson made a motion to approve the Positive Behaviors Plan; Matthew Mouritsen seconded. Motion passed; the votes were as follows:

- *Shirley Atkinson – AYE*
- *Kari Fredrickson – AYE*
- *Howard Stephenson – AYE*
- *Brittani Brown – AYE*
- *Matthew Mouritsen – AYE*

- **LEA-Specific License Request**

Lani Rounds reviewed the request for Julie Jensen who will fill in a first grade position.

Howard Stephenson made a motion to approve the LEA-Specific License for Julie Jensen; Matthew Mouritsen seconded. Motion passed; the votes were as

follows:

- Shirley Atkinson – AYE
- Kari Fredrickson – AYE
- Howard Stephenson – AYE
- Brittani Brown – AYE
- Matthew Mouritsen – AYE

TRAINING

○ **School LAND Trust**

Annually board members must complete the required School LAND Trust training. Board members were provided with the resources to complete the training.

CALENDARING

- Finance Meeting November 17, 2021 and board members were asked to watch their email in case additional direction is provided.
- Board Meeting December 21, 2021 at 5:00 PM but may be canceled if there is no business.
- Board Meeting January 18, 2022 at 5:00 PM.

ADJOURN

- *Kari Fredrickson made a motion to adjourn the board meeting; Matthew Mouritsen seconded. Motion passed; the votes were as follows:*
 - Shirley Atkinson – AYE
 - Kari Fredrickson – AYE
 - Howard Stephenson – AYE
 - Brittani Brown – AYE
 - Matthew Mouritsen – AYE

Board meeting adjourned at 6:36 PM.

**Bridge Elementary
Board of Directors
Closed Session Statement**



Meeting Date: Tuesday, November 16, 2021
Location: 4824 S Midland Drive; Roy, UT 84067

The mission of Bridge Elementary is to provide students with a personalized learning experience and empower them to take personal ownership and accountability for their own academic performance.

CLOSED SESSION SWORN STATEMENT:

At a duly noticed public meeting held on the date listed above, the board of directors for Board Elementary entered a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 18 day of November, 2021, at Roy, Utah.

Shirley S. Atkinson

Presiding Officer

Shirley S. Atkinson

Shirley S. Atkinson (Nov 18, 2021 18:52 MST)

Signature



Financial Statements
June 30, 2021

Bridge Elementary

Independent Auditor’s Report	1
Management's Discussion and Analysis	3
Financial Statements	
Statement of Net Position	8
Statement of Activities	9
Balance Sheet – Governmental Funds.....	10
Reconciliation for Governmental Funds Balance Sheet to the Statement of Net Position	11
Statement of Revenue, Expenditures, and Changes in Fund Balance – Governmental Funds.....	12
Reconciliation of Governmental Funds Statement of Revenue, Expenditures, and Changes in Fund Balances to the Statement of Activities.....	13
Notes to Financial Statements	14
Required Supplementary Information	
Schedule of Revenue, Expenditures, and Changes in Fund Balance – Budget and Actual – General Fund.....	24
Notes to Required Supplementary Information	26
Compliance Reports	
Independent Auditor’s Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	28
Independent Auditor's Report on Compliance and Report on Internal Control over Compliance as Required by the <i>State Compliance Audit Guide</i>	30



CPAs & BUSINESS ADVISORS

Independent Auditor's Report

The Board of Directors
Bridge Elementary
Roy, Utah

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and the major fund of Bridge Elementary (the School) as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the School's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of the School, as of June 30, 2021, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and schedules of revenue, expenditures, and changes in fund balance – budget and actual – general fund and notes to the required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the GASB, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquires of management about the methods or preparing the information and comparing the information for consistency with management's responses to our inquires, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated November 12, 2021 on our consideration of Bridge Elementary's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Bridge Elementary's internal control over financial reporting and compliance.



Ogden, Utah
November 12, 2021

The discussion and analysis of the Bridge Elementary's (the School) financial performance provides an overall review of financial activities for the fiscal year.

FINANCIAL HIGHLIGHTS

The School was opened in the 2020-2021 school year during the COVID-19 pandemic.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis serve as an introduction to the School's basic financial statements. These financial statements include three primary components:

- Government-wide financial statements
- Fund financial statements
- Notes to the financial statements

The basic financial statements consist of two kinds of statements that present different views of the School's financial activities.

Government-Wide Financial Statements (GWFS)

The GWFS (i.e., Statement of Net Position and Statement of Activities) provide readers with a broad overview of the School's finances. The government-wide statements report information about the School as a whole using accounting methods similar to those used by private-sector companies.

The Statement of Net Position provides information on all of the assets and liabilities of the School, with the difference between the two providing the net position. Increases or decreases in the net position may indicate whether the financial position of the School is improving or deteriorating, respectively.

The Statement of Activities reflects changes in net position during the fiscal year. Changes in net position are reported using the accrual basis of accounting, similar to that used by private-sector companies. Accrual basis accounting takes into account all current year related revenue and expenditures, regardless of when cash is received or paid.

The GWFS presents an aggregate view of the School's finances and contains useful long-term information as well as information for the just-completed fiscal year.

To assess the overall financial condition of the School, additional non-financial factors, such as changes in the condition of school buildings and other facilities, should be considered.

In the government-wide financial statements, the School's activities are all classified as governmental activities. Governmental activities include all regular and special education, all educational support activities, administration, custodial, maintenance, transportation, and food services. Most of these activities are supported by the State of Utah Minimum School Program. The government-wide financial statements can be found on pages 8-9 of this report.

Fund Financial Statements

Funds are accounting devices the School uses to keep track of sources of funding and spending on particular programs and to demonstrate compliance with various regulatory requirements. Fund financial statements focus on individual parts of the School. Fund statements generally report operations in more detail than the government-wide statements. This statement focuses on its most significant or "major" funds and not on the School as a whole.

The School establishes other funds, as necessary, to control and manage money for particular purposes or to show that it is properly using certain revenue.

Governmental Funds

Governmental funds account for nearly the same functions as the governmental activities. However, unlike the GWFS, governmental funds focus on near-term inflows and outflows as well as the balances left at year-end that are available for funding future basic services.

It is useful to compare information found in the governmental funds with that of the governmental activities. By doing so, readers may better understand the long-term impact of the School's near-term financing decisions.

The basic governmental funds financial statements can be found on pages 10-13 of this report.

Notes

The notes to the financial statements starting on page 14 provide further explanation of some of the information in the statements and provide additional disclosures so statement users have a complete picture of the School's financial activities and position.

Required supplementary information further explains and supports the financial statements by including a comparison of the School's budget data for the year.

Government-Wide Financial Analysis

Net position may serve as a useful indicator of an organization's financial position. The current year was the first year of educational operations.

	2021	2020
Assets		
Current and other assets	\$ 584,473	\$ 201,108
Capital assets	12,156,146	-
Total assets	\$ 12,740,619	\$ 201,108
Liabilities		
Current and other liabilities	\$ 256,028	\$ 31,573
Long-term liabilities	12,505,857	300,000
Total liabilities	12,761,885	331,573
Net Position		
Net investment in capital assets	(107,323)	-
Restricted	173,364	-
Unrestricted	(87,307)	(130,465)
Total net position	\$ (21,266)	\$ (130,465)

A portion of the School's net position is the investments in capital assets (i.e., building, land, audio and visual materials, furniture and equipment, computers, and capital improvements) and the related debt used to acquire those assets still outstanding. These capital assets provide services to students; consequently, these assets are not available for future spending. Restricted net position is restricted for debt service and program restrictions. The remaining portion of the School's net position is unrestricted.

Governmental Activities

Changes in Net Position – The table below shows the changes in net position for the fiscal years 2021 and 2020. The School relies on state and federal support for 98% of its governmental activities for the year ended June 30, 2021. The School had total revenue of \$4,533,271 and total expenses of \$4,424,072, during the year ended June 30, 2021. The School had an increase in net position of \$109,199 during the year ended June 30, 2021. The School opened in the current year during the COVID-19 pandemic and had increased funding, increasing net position.

	<u>2021</u>	<u>2020</u>	<u>Change</u>
Revenue			
Program revenue			
State and federal aid	\$ 4,441,693	\$ 166,500	\$ 4,275,193
Charges for services	25,793	-	25,793
Operating grants and contributions	9,361	2,742	6,619
Other local revenue	56,424	580	55,844
	<u>4,533,271</u>	<u>169,822</u>	<u>4,363,449</u>
Expenses			
Instructional	2,073,208	2,114	2,071,094
Support services			
Students	154,195	24,777	129,418
Staff assistance	98,531	39,681	58,850
School administration	230,217	115,088	115,129
Central services	226,153	8,390	217,763
Operation and maintenance of facilities	556,234	110,237	445,997
Transportation	331,219	-	331,219
School food services	-	19,979	(19,979)
Interest and other costs	754,315	-	754,315
	<u>4,424,072</u>	<u>320,266</u>	<u>4,103,806</u>
Change in Net Position	<u>\$ 109,199</u>	<u>\$ (150,444)</u>	<u>\$ 259,643</u>

Governmental Funds

The focus of the School's governmental funds is to provide balances of spendable resources and to provide data on near-term inflows and outflows.

General Fund – The general fund is the general operating fund for the School. At the end of the current fiscal year, the general fund balance is \$328,445, which is an increase of \$158,910 from the prior year. Increase is due to the opening of the School in the current year.

Expenditures for general School purposes totaled \$16,724,361, which is an increase of \$16,424,074 from the prior year. Increase is due to the opening of the School in the current year.

General fund salaries totaled \$2,092,137, while the associated fringe benefits of retirement, social security, unemployment, workers compensation, health, dental and vision added \$218,615 to arrive at 13.8% of the School's general fund expenditures, or 54.1% of expenditures not including capital outlay.

Budgetary Highlights

The School adopts an original budget in June for the subsequent year.

Actual expenditures in the general fund were \$12,094,696 more than the amended budget. The increase in expenditures is due to the School's first year of operations.

Capital Assets

The School has invested \$12,460,213 in a wide range of capital assets, but primarily in a building. The total accumulated depreciation on these assets amounts to \$304,067. There were capital asset additions of \$12,460,213 for fiscal year 2021.

Additional information regarding the School's capital assets can be found in Note 3 to the basic financial statements.

Long-Term Debt

Long-term debt consists of a \$242,388 note payable with the Utah State Board of Education that bears interest at 2.0% and matures August 2024. The School also has a capital lease with Zion's Bank totaling \$221,156, maturing November 2025 and a capital lease with Weber School Development, LLC totaling \$12,042,313, maturing June 2040. See Notes 4, 5 and 6 to the financial statements for more information about long-term debt.

Requests for Information

This financial report is designed to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the School's finances and to demonstrate the School's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Board Chair, Shirley Atkinson, at Bridge Elementary, 4824 Midland Drive, Roy, Utah 84067, or by email at shirley@bridgecharter.org.

Bridge Elementary
Statement of Net Position
June 30, 2021

	Governmental Activities
Assets	
Cash	\$ 348,480
State receivables	61,518
Federal receivables	167,507
Other receivables	872
Prepaid expenses	6,096
Capital assets (not subject to depreciation)	1,306,800
Capital assets (net of accumulated depreciation)	10,849,346
Total assets	12,740,619
Liabilities	
Accounts payable	62,350
Accrued liabilities	188,803
Unearned revenue	4,875
Long-term liabilities	
Due within one year - note and capital leases payable	242,616
Due in more than one year - note and capital leases payable	12,263,241
Total liabilities	12,761,885
Net Position	
Net investment in capital assets	(107,323)
Restricted for	
Start-up	135,137
Food service	38,227
Unrestricted	(87,307)
Total net position	\$ (21,266)

Bridge Elementary
Statement of Activities
Year Ended June 30, 2021

Functions/Programs	Expenses	Program Revenue		Net (Expense) Revenue (Expense) and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	
<i>Governmental activities</i>				
Instructional	\$ 2,073,208	\$ -	\$ 2,737,838	\$ 664,630
Support services				
Students	154,195	-	-	(154,195)
Staff assistance	98,531	-	-	(98,531)
School administration	230,217	-	-	(230,217)
Central services	226,153	-	-	(226,153)
Operation and maintenance of facilities	556,234	-	-	(556,234)
Transportation	331,219	-	-	(331,219)
School food services	-	25,793	-	25,793
Interest and other costs	754,315	-	-	(754,315)
Total Governmental Activities	\$ 4,424,072	\$ 25,793	\$ 2,737,838	(1,660,441)
General Revenue				
Grants and contributions not restricted to specific programs				
State aid				1,713,216
Local revenue				56,000
Miscellaneous				424
Total general revenue				1,769,640
Change in Net Position				109,199
Net Position, Beginning of Year				(130,465)
Net Position, End of Year				<u>\$ (21,266)</u>

Bridge Elementary
Balance Sheet – Governmental Funds
June 30, 2021

	General
Assets	
Cash	\$ 348,480
State receivables	61,518
Federal receivables	167,507
Other receivables	872
Prepaid expenses	6,096
Total assets	\$ 584,473
Liabilities and Fund Balance	
Liabilities	
Accounts payable	\$ 62,350
Accrued liabilities	188,803
Unearned revenue	4,875
Total liabilities	256,028
Fund Balance	
Nonspendable	
Prepaid expenses	6,096
Restricted for	
Start-up	135,137
Food service	38,227
Unassigned	148,985
Total fund balance	328,445
	\$ 584,473

Bridge Elementary
 Reconciliation for Governmental Funds Balance Sheet to the Statement of Net Position
 June 30, 2021

Total Fund Balance - Governmental Funds \$ 328,445

The cost of capital assets (building, land, audio and visuals, computers furniture and equipment, and capital improvements) purchased or constructed is reported as an expenditure in governmental funds. The statement of net position includes those capital assets among the assets of the School as a whole. The cost of those capital assets is allocated over their estimated useful lives (as depreciation expense) to the various programs reported as governmental activities in the statement of activities. Because depreciation expense does not affect financial resources, it is not reported in government funds.

Cost of capital assets	274,489	
Cost of capital lease assets	12,185,724	
Depreciation expense to date	<u>(304,067)</u>	
		12,156,146

Long-term liabilities applicable to governmental activities are not due and payable in the current period and therefore are not reported as fund liabilities. All liabilities, both current and long-term, are reported in the statement of net position. Balances at year end are:

Long-term liabilities		
Note payable	(242,388)	
Capital lease obligations	<u>(12,263,469)</u>	
		<u>(12,505,857)</u>

Net Position \$ (21,266)

Bridge Elementary
Statement of Revenue, Expenditures, and Changes in Fund Balance – Governmental Funds
Year Ended June 30, 2021

	General
Revenue	
State aid	\$ 3,836,753
Federal aid	604,940
School lunch sales	25,793
Other local sources	65,785
Total revenue	4,533,271
Expenditures	
Instructional	2,073,208
Support services	
Students	154,195
Staff assistance	98,531
School administration	230,217
Central services	226,153
Operation and maintenance of facilities	252,167
Transportation	331,219
Total support services	1,292,482
Non instructional	
Capital outlay	12,460,213
Debt service	
Principal	147,809
Interest and other costs	750,649
Total debt service	898,458
Total expenditures	16,724,361
Deficiency of Revenue Under Expenditures	(12,191,090)
Other Financing Sources	
Proceeds from capital leases	12,350,000
Excess of Revenue Over Expenditures	158,910
Fund Balance, Beginning of Year	169,535
Fund Balance, End of Year	\$ 328,445

Bridge Elementary
 Reconciliation of Governmental Funds Statement of Revenue, Expenditures,
 and Changes in Fund Balance to the Statement of Activities
 Year Ended June 30, 2021

Total Net Change in Fund Balance - Governmental Funds \$ 158,910

Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense exceeded capital outlays during the fiscal year:

Capital outlay	12,460,213	
Depreciation expense	(304,067)	
	12,156,146	12,156,146

The governmental funds report repayment of long-term liability payments as expenditures. Interest is recognized as an expenditure in the governmental activities when it is due. In the statement of activities, interest expense is recognized as it accrues, regardless of when it is due. The net effect of these differences in the treatment of debt and related items is as follows:

Repayment of note and capital leases payable	147,809	
Proceeds from capital leases	(12,350,000)	
Accrued interest added to balance of note payable	(3,666)	
	(12,205,857)	(12,205,857)

Change in Net Position of Governmental Activities \$ 109,199

Note 1 - Summary of Significant Accounting Policies

Bridge Elementary (the School) was formed in 2019 and is a nonprofit institution, organized under the nonprofit corporation laws of the State of Utah. The School was organized to provide a personalized learning experience and empower students to take ownership for their own academic performance. The School provides the following activities: education, encompassing instruction, student and staff support activities and facilities maintenance and operation. Supporting services include general and administrative services which are overall entity-related administrative costs.

The financial statements of the School have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to local government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant accounting policies of the School are described below.

Financial Reporting Entity

The School follows Governmental Accounting Standards Board (GASB) in determining the reporting entity and component units. The financial reporting entity consists solely of the primary government. Accordingly, the financial statements include all funds, and agencies of the primary government whose budgets are controlled or whose boards are appointed by the School's Board of Directors (the Board).

The accounts of the School are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements.

The funds of the School are classified as governmental funds. The fund classifications and a description of each existing fund type follow:

Governmental Funds

Governmental funds are used to account for the School's general government activities, including the collection and disbursement of specific or legally restricted monies, the acquisition or construction of general fixed assets, and the servicing of general long-term debt.

The general fund is considered a major fund. Governmental funds include:

General fund – the primary operating fund of the School accounts for all financial resources, except those required to be accounted for in other funds.

Measurement Focus and Basis of Accounting

Government-Wide Financial Statements (GWFS)

The statement of net position and the statement of activities display information about the reporting government as a whole.

The statement of net position and the statement of activities were prepared using the economic resources measurement focus and the accrual basis of accounting. Revenue, expenses, gains, losses, assets and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Revenue, expenses, gains, losses, assets and liabilities resulting from nonexchange transactions are recognized in accordance with the requirements of GASB Statement No. 33 *Accounting and Financial Reporting for Nonexchange Transactions* in the government-wide financial statements.

Program Revenue

Program revenue included in the statement of activities derive directly from the program itself or from parties outside the School's citizenry, as a whole; program revenue reduces the cost of the function to be financed from the School's general revenue. Program revenue includes charges to students or applicants who purchase, use or directly benefit from the goods or services provided by the given function.

Fund Financial Statements (FFS)

Governmental Funds

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenue is recognized when susceptible to accrual, defined as measurable and available. Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The School considers all revenue available if they are collected within 90 days after year-end. Expenditures are recorded when the related fund liability is incurred, except for unmatured principal and interest on general long-term debt, which is recognized when due, and certain compensated absences and claims and judgments which are recognized when the obligations are expected to be liquidated with expendable available financial resources. With this measurement focus, only current assets and current liabilities and deferred outflows and inflows of resources, as applicable, are generally included on the balance sheet. Operating statements of these funds present increases and decreases in fund balance.

The governmental funds use the following practices in recording revenue and expenditures:

Revenue

Entitlements and shared revenue (which include state equalization and state revenue sharing) are recorded as unrestricted grants-in-aid at the time of receipt or earlier if the susceptible to accrual criteria are met. Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other grant requirements have been met and the susceptible to accrual criteria have been met.

Other receipts become measurable and available (collected within 90 days of year-end) when cash is received by the School and are recognized as revenue at that time. The School's period of availability is 90 days subsequent to year end.

Expenditures

Salaries are recorded as incurred. Salaries for July and August are accrued at June 30 as it relates to work performed prior to year-end.

Receivables

All receivables are shown net of any allowance for uncollectible amounts. No allowances for uncollectible items have been recorded as of June 30, 2021.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates and those differences could be material.

Capital Assets

Capital assets are recorded at historical cost and depreciated over their estimated useful lives (excluding salvage value). Donated capital assets are recorded at their estimated acquisition value at the date of donation. Estimated useful lives are management's estimate of how long the asset is expected to meet service demands. Straight-line depreciation is used based on the following estimated useful lives:

Building	20 years
Audio and visual materials	5 years
Furniture and equipment	7 years
Computers	5 years
Capital improvements	20 years

The School's capitalization threshold is \$1,500. The cost of normal maintenance and repairs not adding to the value of the asset or materially extending asset lives are not capitalized.

Long-Term Liabilities

For government-wide reporting, material premiums and discounts are deferred and amortized over the life of the debt using the straight-line method, which approximates the effective interest method. Debt is reported net of the applicable premium or discount. Issuance costs are expensed as incurred.

For fund financial reporting, premiums and discounts, as well as issuance costs are recognized in the period the debt is issued. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuance are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, even if withheld from the actual net proceeds received, are reported as debt service expenditures.

Restricted Net Position

For the government-wide statement of net position, net position is reported as restricted when constraints placed on net position use is either:

Externally imposed by creditors (such as debt covenants), grantors, contributors, or laws or regulations of other governments;

Imposed by law through constitutional provisions or enabling legislation.

It is the School's policy to consider restricted-net position to have been depleted before unrestricted-net position is applied.

Fund Balances of Fund Financial Statements

The governmental fund financial statements present fund balances based on classifications that comprise a hierarchy that is based primarily on the extent to which the School is bound to honor constraints on the specific purposes for which amounts in the respective governmental funds can be spent. The classifications used in the governmental fund financial statements are as follows:

Nonspendable: This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) are legally or contractually required to be maintained intact. The School has historically shown prepaids as being nonspendable as these items are not expected to be converted to cash or are not expected to be converted to cash within the next year.

Restricted: This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation. Debt service resources are to be used for future servicing of the general obligations and are restricted through debt covenants.

Committed: This classification includes amounts that can be used only for specific purposes pursuant to constraints imposed by formal action by the Board of Directors (Board). These amounts cannot be used for any other purpose unless the Board removes or changes the specified use by taking the same type of action (resolution) that was employed when the funds were initially committed.

Assigned: This classification includes amounts that are constrained by the Board’s intent to be used for a specific purpose but are neither restricted nor committed. This intent can be expressed by the Board or by the Board delegating this responsibility to the Principal or her designee through the budgetary process.

Unassigned: This classification includes the residual fund balance for the general fund and the amount established for minimum funding.

The School would typically use restricted fund balances first, followed by committed resources, and the assigned resources, as appropriate opportunities arise, but reserves the right to selectively spend unassigned resources first to defer the use of these other classified funds.

Grants and Other Intergovernmental Revenue

Federal and state reimbursement-type grants are recorded as intergovernmental revenue when the related expenditures/expenses are incurred and, in the governmental funds, when the revenue meets the availability criterion.

Note 2 - Cash

At June 30, 2021, the School’s cash and investments consisted of the following:

Cash	
Insured	\$ 250,000
Uninsured and not collateralized	<u>98,480</u>
Total bank balance of deposits	<u><u>\$ 348,480</u></u>

The State of Utah Money Management Council has the responsibility to advise the State Treasurer about investment policies, promote measures and rules that will assist in strengthening the banking and credit structure of the state, and review the rules adopted under the authority of the State of Utah Money Management Act (the Act) that relate to the deposit and investment of public funds.

The School follows the requirements of the Act (Utah Code, Title 51, Chapter 7) in handling its depository and investment transactions. The Act requires the depositing of School funds in a qualified depository. The Act defines a qualified depository as any financial institution whose deposits are insured by an agency of the federal government and which has been certified by the State Commissioner of Financial Institutions as meeting the requirements of the Act and adhering to the rules of the Utah Money Management Council.

The Act defines the types of securities authorized as appropriate investments for the School's funds and the conditions for making investment transactions. Investment transactions may be conducted only through qualified depositories, certified dealers, or directly with issuers of the investment securities.

Custodial Credit Risk

For deposits and investments, custodial credit risk is the risk that, in the event of the failure of the counterparty, the School will not be able to recover the value of its deposits, investments, or collateral securities that are in the possession of an outside party. The School's policy for managing custodial credit risk is to adhere to the Act. The Act requires all deposits of the School to be in a qualified depository, defined as any financial institution whose deposits are insured by an agency of the federal government and which has been certified by the Commissioner of Financial Institutions as meeting the requirements of the Act and adhering to the rules of the Utah Money Management Council.

Credit Risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The School's policy for reducing its exposure to credit risk is to comply with the Act, as previously discussed.

Concentration of Credit Risk

Concentration of credit risk is the risk of loss attributed to the magnitude of the School's investment in a single issuer. The School's policy for reducing this risk of loss is to comply with the Rules of the Money Management Council. Rule 17 of the Money Management Council limits investments in a single issuer of commercial paper and corporate obligations to 5-10% depending upon the total dollar amount held in the portfolio.

Interest Rate Risk

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The School's policy for managing its exposure to fair value loss arising from increasing interest rates is to comply with the Act. Section 51-7-11 of the Act requires that the remaining term to maturity of investments may not exceed the period of availability of the funds to be invested. The Act further limits the remaining term to maturity on all investments in commercial paper, bankers' acceptances, fixed rate negotiable deposits, and fixed rate corporate obligations to 270 days - 15 months or less. The Act further limits the remaining term to maturity on all investments in obligations of the United States Treasury; obligations issued by U.S. government sponsored enterprises; and bonds, notes, and other evidence of indebtedness of political subdivisions of the State to five years. In addition, variable rate negotiable deposits and variable rate securities may not have a remaining term to final maturity exceeding three years.

Note 3 - Capital Assets

A summary of activity in the capital assets is as follows:

	<u>June 30, 2020</u>	<u>Additions</u>	<u>Deletions</u>	<u>June 30, 2021</u>
Governmental activities				
Capital assets, not subject to depreciation				
Land	\$ -	\$ 1,306,800	\$ -	\$ 1,306,800
Capital assets				
Building	-	10,793,200	-	10,793,200
Audio and visual materials	-	190,784	-	190,784
Furniture and equipment	-	37,688	-	37,688
Computers	-	92,091	-	92,091
Capital improvements	-	39,650	-	39,650
Total capital assets	-	11,153,413	-	11,153,413
Less accumulated depreciation for				
Building	-	(272,097)	-	(272,097)
Audio and visual materials	-	(19,078)	-	(19,078)
Furniture and equipment	-	(2,692)	-	(2,692)
Computers	-	(9,209)	-	(9,209)
Capital improvements	-	(991)	-	(991)
Total accumulated depreciation	-	(304,067)	-	(304,067)
Total capital assets, subject to depreciation	-	10,849,346	-	10,849,346
Total capital assets, net	<u>\$ -</u>	<u>\$ 12,156,146</u>	<u>\$ -</u>	<u>\$ 12,156,146</u>

Depreciation expense was charged to operation and maintenance of facilities function of the School.

Note 4 - Long-Term Liabilities

A summary of activity for the long-term liabilities is as follows:

	Balance at June 30, 2020	Additions	Retirements	Balance at June 30, 2021	Due Within One Year
Note payable	\$ 300,000	\$ 3,666	\$ (61,278)	\$ 242,388	\$ 74,893
Capital lease obligations	-	12,350,000	(86,531)	12,263,469	167,723
	<u>\$ 300,000</u>	<u>\$ 12,353,666</u>	<u>\$ (147,809)</u>	<u>\$ 12,505,857</u>	<u>\$ 242,616</u>

Note 5 - Note Payable

Note payable as of June 30, 2021, consists of the following:

Promissory note issued by the Utah State Board of Education, with an original issue amount of \$300,000. The note bears interest at 2.00% and requires monthly payments of principal and interest of \$6,588 through August 2024. The proceeds were used for general operations.

\$ 242,388

The annual requirements to pay principal and interest on the note payable is as follows:

Years Ending	Principal	Interest	Total
2022	\$ 74,893	\$ 4,164	\$ 79,057
2023	76,405	2,652	79,057
2024	77,947	1,110	79,057
2025	13,143	33	13,176
	<u>\$ 242,388</u>	<u>\$ 7,959</u>	<u>\$ 250,347</u>

Note 6 - Capital Lease Obligations

The School entered into a lease agreement for building and land during the year ended June 30, 2021. The cost basis of the building and land is \$12,100,000 and accumulated depreciation is \$272,097. The lease expires in June 2040. The School also entered into a capital lease during the year for audio and visual materials. The cost basis of the audio and visual materials is \$250,000 and accumulated depreciation is \$8,752. This lease expires in August 2040.

The following is a summary of the future minimum lease payments under capital lease obligations:

Years Ending	
2022	\$ 1,046,121
2023	1,065,674
2024	1,085,620
2025	1,066,049
2026	1,058,290
2027-2031	5,617,531
2032-2036	6,202,208
2037-2040	<u>5,428,288</u>
 Total minimum lease payments	 22,569,781
 Less portion representing interest	 <u>(10,306,312)</u>
 Present value of minimum lease payments	 <u><u>\$ 12,263,469</u></u>

Note 7 - Concentrations

The School's principal source of support is state and federal-based support revenue. For the year ended June 30, 2021, state funding accounted for approximately 84.6% of all revenue and federal funding accounted for 13.3% of all revenue.

Note 8 - Risk and Uncertainties

The School has been impacted by the effects and continuation of the world-wide coronavirus pandemic. The School is closely monitoring its operations, liquidity, and capital resources and is actively working to minimize the current and future impact of this unprecedented situation. As of the date of issuance of these financial statements, the full impact to the School's financial position is not known.



Required Supplementary Information
June 30, 2021

Bridge Elementary

Bridge Elementary

Schedule of Revenue, Expenditures, and Changes in Fund Balance – Budget and Actual – General Fund
Year Ended June 30, 2021

	Budgeted Amounts		Actual Amounts	Variance with Final Budget- Positive (Negative)
	Original	Final		
Revenue				
State aid	\$ 3,601,996	\$ 3,778,554	\$ 3,836,753	\$ 58,199
Federal aid	228,505	539,469	604,940	65,471
Earnings on investments	-	25,000	-	(25,000)
School lunch sales	25,000	-	25,793	25,793
Other local sources	15,000	63,755	65,785	2,030
Total revenue	3,870,501	4,406,778	4,533,271	126,493
Expenditures				
Instructional	3,138,919	2,431,214	2,073,208	(358,006)
Support services				
Students	44,920	39,315	154,195	114,880
Staff assistance	20,001	56,200	98,531	42,331
School administration	267,232	263,194	230,217	(32,977)
Central services	162,260	317,711	226,153	(91,558)
Operation and maintenance of facilities	303,968	1,104,298	252,167	(852,131)
Transportation	5,000	5,000	331,219	326,219
Total support services	803,381	1,785,718	1,292,482	(493,236)
Non instructional				
School food services program	69,000	303,047	-	(303,047)
Capital outlay	-	-	12,460,213	12,460,213
Total non instructional	69,000	303,047	12,460,213	12,157,166
Debt service				
Principal	57,514	109,686	147,809	38,123
Interest	5,585	-	750,649	750,649
Total debt service	63,099	109,686	898,458	788,772
Total expenditures	4,074,399	4,629,665	16,724,361	12,094,696

	Budgeted Amounts		Actual Amounts	Variance with Final Budget- Positive (Negative)
	Original	Final		
Excess (Deficiency) of Revenue Over (Under) Expenditures	(203,898)	(222,887)	(12,191,090)	(11,968,203)
Other financing sources				
Proceeds from capital leases	-	246,500	12,350,000	12,103,500
Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing uses	<u>\$ (203,898)</u>	<u>\$ 23,613</u>	<u>\$ 158,910</u>	<u>\$ 135,297</u>

Note 1 - Basis of Budgeting

The School follows these procedures in establishing the budgetary data reflected in the financial statements.

1. The School's Principal is appointed as the budget officer. Before June 1 of each year, the budget officer shall prepare a tentative budget, with supporting documentation, to be submitted to the Board.
2. The tentative budget and supporting documents shall include the following items:
 - a. The revenue and expenditures of the preceding fiscal year
 - b. The estimated revenue and expenditures of the current fiscal year
 - c. A detailed estimate of the essential expenditures for all the purposes for the next succeeding fiscal year, and
 - d. The estimated financial condition of the School at the close of the fiscal year
3. The tentative budget shall be filed with the School's Principal for public inspection at least 15 days before the date of the tentative budget's proposed adoption by the Board.
4. Before June 30 of each year, the Board of Directors will adopt a budget for the next fiscal year.
5. By the sooner of July 15 or 30 days of adopting a budget, the Board will file a copy of the adopted budget with the state auditor and the State Board of Education.



Compliance Reports
June 30, 2021

Bridge Elementary



**Independent Auditor’s Report on Internal Control over Financial Reporting and on Compliance
and Other Matters Based on an Audit of Financial Statements Performed
in Accordance with *Government Auditing Standards***

The Board of Directors
Bridge Elementary
Roy, Utah

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities and the major fund of Bridge Elementary (the School), as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the School’s basic financial statements and the related notes to the financial statements and have issued our report thereon dated November 12, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School’s internal control. Accordingly, we do not express an opinion on the effectiveness of the School’s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the School’s financial statements will not be prevented or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Handwritten signature in cursive script that reads "Eric Sully LLP".

Ogden, Utah
November 12, 2021



**Independent Auditor's Report on Compliance and Report on Internal Control over Compliance
as Required by the *State Compliance Audit Guide***

The Board of Directors
Bridge Elementary
Roy, Utah

Report on Compliance

We have audited Bridge Elementary's (the School) compliance with the applicable state compliance requirements described in the *State Compliance Audit Guide*, issued by the Office of the State Auditor, for the year ended June 30, 2021.

State compliance requirements were tested for the year ended June 30, 2021, in the following areas:

- Budgetary Compliance
- Fraud Risk Assessment
- Cash Management
- Public Treasurer's Bond
- Open and Public Meetings Act
- School Fees
- Minimum School Program - Unrestricted Programs
- Minimum School Program - Restricted Programs: Special Education, Teacher and Student Success Act, and Dual Language Immersion

Management's Responsibility

Management is responsible for compliance with the state requirements referred to above.

Auditor's Responsibility

Our responsibility is to express an opinion on the School's compliance based on our audit of the state compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the *State Compliance Audit Guide*. Those standards and the *State Compliance Audit Guide* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the state compliance requirements referred to above that could have a direct and material effect on a state compliance requirement occurred. An audit includes examining, on a test basis, evidence about the School's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each state compliance requirement referred to above. However, our audit does not provide a legal determination of the School's compliance with those requirements.

Opinion on Compliance

In our opinion, the School complied, in all material respects, with the state compliance requirements referred to above for the year ended June 30, 2021.

Report on Internal Control over Compliance

Management of the School is responsible for establishing and maintaining effective internal control over compliance with the state compliance requirements referred to above. In planning and performing our audit of compliance, we considered the School's internal control over compliance with the state compliance requirements referred to above as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance with those state compliance requirements and to test and report on internal control over compliance in accordance with the *State Compliance Audit Guide*, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the School's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct noncompliance with a state compliance requirement on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a state compliance requirement will not be prevented or detected and corrected on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a state compliance requirement that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control and compliance and the results of that testing based on the requirements of the *State Compliance Audit Guide*. Accordingly, this report is not suitable for any other purpose.



Ogden, Utah
November 12, 2021

**Bridge Elementary
Statement of Financial Position
As of December 31, 2021**

	07/01/2021 Through 12/31/2021	Year Ending 06/30/2021
	Actual	Actual
Assets & Other Debits		
Current Assets		
Operating Cash	346,843	348,480
Accounts Receivables	84,828	229,897
Other Current Assets	6,096	6,096
Total Current Assets	<u>437,767</u>	<u>584,473</u>
Net Assets		
Fixed Assets	12,460,213	12,460,213
Depreciation	<u>(304,068)</u>	<u>(304,069)</u>
Total Net Assets	<u>12,156,145</u>	<u>12,156,144</u>
Total Assets & Other Debits	<u>12,593,912</u>	<u>12,740,617</u>
Liabilities & Fund Equity		
Current Liabilities	<u>(65,175)</u>	<u>256,028</u>
Long-Term Liabilities	<u>12,505,857</u>	<u>12,505,857</u>
Fund Balance	<u>(21,268)</u>	<u>(130,465)</u>
Net Income	<u>174,498</u>	<u>109,197</u>
Total Liabilities & Fund Equity	<u>12,593,912</u>	<u>12,740,617</u>

**Bridge Elementary
Statement of Activities
As of December 31, 2021**

	Annual June 30, 2022	Year-to-Date December 31, 2021		Year to Date December 31, 2020
	Budget	Actual	% of Budget	Actual
Net Income				
Income				
Revenue From Local Sources	0	48,340	0.0 %	83,566
Revenue From State Sources	4,065,078	2,031,011	50.0 %	1,838,769
Revenue From Federal Sources	437,551	168,278	38.5 %	88,392
Loan Proceeds	0	0	0.0 %	250,000
Total Income	4,502,629	2,247,629	49.9 %	2,260,727
Expenses				
Instruction/Salaries	2,110,527	879,412	41.7 %	827,605
Employee Benefits	239,605	106,075	44.3 %	87,555
Purchased Prof & Tech Serv	354,145	197,982	55.9 %	184,561
Purchased Property Services	1,066,319	506,476	47.5 %	348,162
Other Purchased Services	247,200	197,269	79.8 %	59,813
Supplies & Materials	290,259	83,665	28.8 %	313,482
Property	0	23,098	0.0 %	165,528
Debt Services & Miscellaneous	168,799	79,155	46.9 %	34,840
Total Expenses	4,476,854	2,073,132	46.3 %	2,021,546
Total Net Income	25,775	174,497	677.0 %	239,181

Bridge Elementary Director Report for January 2022

Marketing & Enrollment

MARKETING

- Marketing for the upcoming school year will begin January 23.
- Lottery opens on January 24 with emphasis on siblings.
- First lottery is February 8 for siblings and those with priority status.
- The 2nd lottery, for general public is February 22.

COVID

Since returning from Winter break:

- Staff – three COVID positive and one non-vaccinated at-home exposure
- 10 COVID positive students
- 25 students exposed to COVID at home
- One kindergarten class, 1st, 2nd, 4th, 5th and 6th grade wearing masks because of potential exposure at school.

ENROLLMENT 2021-2022

- Mailed a very firm letter to parents of students with excessive absences. Provided online options to Bridge – three students withdrew to attend Weber SD online.
- Current enrollment for 2021-2022 as of January 14, 2022 = 486

ENROLLMENT 2022-2023

Lalani and I are VERY picky and like all the students registered from current year BEFORE we start the lottery. All students have either registered OR have indicated they will not be returning. I am super encouraged by the numbers of students who are returning and rolling over to the next grade level.

21 – 22 Grade	Student Count	22-23 Grade	Student Count
Kindergarten	78	1st	75
1st	86	2nd	85
2nd	80	3rd	77
3rd	79	4th	77
4th	71	5th	69
5th	56	6th	53
		TOTAL REGISTERED	434

ANTICIPATED SPOTS TO FILL FOR LOTTERY

Kinder = 78

1st = 15

2nd = 5

3rd = 13

4th = 5

5th = 5

6th = 3

TOTAL = 124

Anticipated enrollment = 558 (budget for 525)

STAFFING

- Fully staffed for current year
- Intent to return form sent to staff for 2022 – 2023 – 80% have completed the form and ALL are returning for next year.
- Anticipated staffing for 2022-2023 = one teacher (4th grade though we have an amazing employee who as indicated interest in the position)

ASSESSMENT & INSTRUCTION

- We DO NOT yet have the secret sauce BUT we are working on the recipe and are really encouraged with the growth we are seeing as compared to last year. Especially for the two grades (K and 2) that were our “special projects” MOY last year.

Acadience Reading - % at or above Benchmark 2020-2021 compared to 2021-2022

Grade	BOY 20-21	MOY 20-21	Growth	BOY 21-22	MOY 21-22	Growth
K	47%	30%	- 17%	35%	65%	30%
1	31%	38%	7%	53%	53%	0%
2	56%	49%	- 7%	38%	46%	8%
3	45%	48%	3%	58%	53%	- 5%
4	53%	56%	3%	46%	51%	5%
5	39%	52%	13%	44%	45%	1%
6	58%	59%	1%	68%	71%	3%
Avg no Kind	47%			51%		

Note – our teachers are SO reflective that the 3rd grade team has already analyzed data and identified and created intervention groups for students who did poorly in retell and DAZE (the two areas that dropped their at-benchmark scores). Keri and I have team meetings scheduled for the end of the month to review all data and listen to the team’s plans to increase student progress.

Acadience Math - % at or above Benchmark BOY compared to MOY (this is the first year for this test)

Grade	BOY	MOY	Growth
K	44%	41%	-3%
1	41%	47%	6%
2	31%	35%	4%
3	20%	27%	7%
4	20%	19%	-1%
5	24%	38%	14%
6	30%	66%	36%

Imagine Learning Literacy % at Benchmark BOY compared to MOY

Grade	BOY	MOY	Growth
K	78%	99%	21%
1	82%	86%	4%
2	62%	71%	9%
3	20%	27%	7%
4	54%	65%	11%
5	47%	62%	15%
6	74%	70%	-4%

Imagine Learning Math – Quantile Growth

Imagine measure math using a Quantile measurement (similar to the Lexile used in reading). The expected growth for ONE year is 100Q. Proficiency rates in math are misleading because teachers move students to different grade levels based on student needs. The proficiency displayed in Imagine is based on the assigned grade level rather than the student's actual grade level. Our growth in Imagine math for middle of year is as follows:

Kindergarten = 177Q

1st Grade = 113Q

2nd Grade = 109Q

3rd Grade = 130Q

4th Grade = 94Q

5th Grade = 84Q

6th Grade = 134Q

Budgeting Policy

Adopted: June 16, 2020

Revised:

Policy

Bridge Elementary (the "School") will comply with the budgeting requirements of Utah law, including but not limited to Utah Code Title 53G, Chapter 7, Part 3.

Deleted: T

Deleted: 7

The School's Director is appointed as the budget officer. Before June 1 of each year, the budget officer shall prepare a tentative budget, with supporting documentation, to be submitted to the Board of Directors.

The tentative budget and supporting documents shall include the following items:

- (a) the revenues and expenditures of the preceding fiscal year;
- (b) the estimated revenues and expenditures of the current fiscal year;
- (c) a detailed estimate of the essential expenditures for all purposes for the next succeeding fiscal year; and
- (d) the estimated financial condition of the School at the close of the current fiscal year.

The tentative budget shall be filed with the School's Director for public inspection at least 15 days before the date of the tentative budget's proposed adoption by the Board of Directors.

Before June 30 of each year, the Board of Directors will adopt a budget for the next fiscal year.

By the sooner of July 15 or 30 days of adopting a budget, the Board of Directors will file a copy of the adopted budget with the state auditor and the Utah State Board of Education ("USBE").

Maintenance of Effort

Because the School receives federal funds, including Title I, Part A funds, the School is obligated to comply with certain maintenance of effort ("MOE") requirements. The School adopts this policy in order to ensure that the School complies with MOE requirements.

The School will not use applicable federal funds to reduce the level of expenditures from state and/or local funds for the education of students below the level of those expenditures for the preceding fiscal year. Unless an exception applies or a waiver is granted and taking into account allowable reductions, the School will budget from state

and/or local funds at least the same total spent for that purpose from the same state and/or local funds source(s) for the most recent prior year for which information is available.

The School acknowledges that if MOE requirements are not satisfied, then the USBE may penalize the School by reducing the School's federal funding by a proportional amount the following year.

Bridge Elementary

School Year 2022-2023

AUGUST 2022							SEPTEMBER 2022							OCTOBER 2022							YEAR AT A GLANCE		
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S			
	1	2	3	4	5	6					1	2	3							1	Student Release 1:30 PM	Early Out	Early Release Days
7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8	Student Holiday	No School	Professional Development (Legislative Days)
14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15	Student & Staff Holiday	No School	Breaks and Holidays
21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22	August 9-15	No School	Teacher Work Days
28	29	30	31				25	26	27	28	29	30		23	24	25	26	27	28	29	August 16	School Starts	First Day of School ALL Students
														30	31						September 5	No School	Labor Day
NOVEMBER 2022							DECEMBER 2022							JANUARY 2023									
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S			
		1	2	3	4	5					1	2	3	1	2	3	4	5	6	7	October 17 - 21	No School	Fall Break
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14	November 21 - 25	No School	Thanksgiving Recess
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21	December 19 - January 1	No School	Winter Recess
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28	January 16	No School	Martin Luther King Jr. Day
27	28	29	30				25	26	27	28	29	30	31	29	30	31					January 26	End of Semester	Progress Reports sent following week
FEBRUARY 2023							MARCH 2023							APRIL 2023									
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S			
			1	2	3	4				1	2	3	4							1	April 3 - April 7	No School	Spring Break
5	6	7	8	9	10	11	5	6	7	8	9	10	11	2	3	4	5	6	7	8	May 26	No School	Professional Learning (Legislative Day)
12	13	14	15	16	17	18	12	13	14	15	16	17	18	9	10	11	12	13	14	15	May 29	No School	Memorial Day
19	20	21	22	23	24	25	19	20	21	22	23	24	25	16	17	18	19	20	21	22	June 1	School Ends	Last Day of School - Early Out
26	27	28					26	27	28	29	30	31		23	24	25	26	27	28	29	June 2	No School	Professional Learning (Legislative Day)
														30							DAILY SCHEDULE		
MAY 2023							JUNE 2023							JULY 2023									
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S			
	1	2	3	4	5	6					1	2	3							1	School Hours 8:30 - 3:30 (M-TH) and 8:30 - 1:30 (F)		
7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8	Morning Supervision 7:30 - 8:30		
14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15	BASE 3:30 - 4:30 (M-TH)		
21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22	CONTACT INFORMATION		
28	29	30	31				25	26	27	28	29	30		23/30	24/31	25	26	27	28	29	Address: 4824 S Midland Drive, Roy, UT 84067		
																					Phone: (801) 499-5180		
																					Email: info@bridgecharter.org		
																					Website: www.BridgeCharter.org		
																					Recess and Lunch Schedule: https://www.bridgecharter.org/daily-schedules		